



Jim A. Yovino
Superintendent

fresno county superintendent of schools

Career Technical Education/Fresno Regional Occupational Program • Janet Sloan, Executive Director
1318 E. Shaw Avenue • Suite 420 • Fresno, CA 93710 • (559) 497-3860 • FAX (559) 497-3806 • www.fcoe.org

TO: Members of the District Coordinators Committee

- | | | | |
|---------------------|----------------------|------------------|--------------------|
| Dr. Lisa Hansen | CART | Felipe Piedra | Golden Valley |
| Veronica Villarreal | Caruthers Unified | Manuel Rodrigues | Kerman Unified |
| Paul Birrell | Central Unified | Michael Langton | Laton Unified |
| Dr. Daniel Ching | Chawanakee Unified | Laura Toney | Madera Unified |
| Dr. Gregory Lomack | Clovis Unified | Hugo Sanchez | MCSOS |
| Andrea Ruona | Coalinga-Huron | Kathleen Leonard | Mariposa County |
| Jon Delano | CTEC | Emilio Anguiano | Mendota Unified |
| Joe Hammond | FCSS Court School | Stasha Tiller | Riverdale Unified |
| Elizabeth Lopez | Firebaugh-Las Deltas | Sean Osterberg | Sierra Unified |
| Michelle Khal | Fowler Unified | Steve Rizzo | Washington Unified |
| Michelle Mar | Fresno Unified | Cari Rumohr | Yosemite Unified |
| Leticia Gonzalez | Golden Plains | | |

FROM: Margo Perkins, Director

DATE: September 2, 2021

COORDINATORS COMMITTEE MEETING **THURSDAY, *September 2nd, 2021 - 2:00 P.M.***

The Coordinators Committee Meeting will be held online through Zoom. If you **cannot** attend, please contact Will Betts at 497-3859 or wbetts@fcoe.org

Join Zoom Meeting

AGENDA

- I. Curriculum Reports – Margo Perkins**
 - A. New Courses –
 - 1. Manufacturing Systems Design – CTEC
 - 2. Construction Management and Planning – CTEC
 - 3. Advanced Construction Technology – CTEC
 - B. Additional Sites/Sections of Existing Courses
 - 1. Welding Processes and Fabrication – CTEC

- C. Course Update/Information
 - 1. Mental Health First Aid Training Update – Efrain Guizar
 - 2. OSHA 10 Update – Anthony Ayerza
 - 3. UC a-g Child Development and Careers in Education – Janet Sloan
 - 4. CTE Leadership Development – Margo Perkins
 - 5. Educating for Careers Call for Presentations – Margo Perkins
 - 6. CAROCP Membership – Janet Sloan

II. K12 SWP Pathway Specialists – Kenny Lopez & Michelle Wong

- A. Updates

III. Finance/Legislation/Other – Janet Sloan

- A. Budget – CTEIG Spend Dates
- B. Legislation – AB 388 and AB 438
- C. Financial Update (Teresa Schneider)
 - 1. Make sure final claims for 2020-21 have been submitted
 - 2. Funding Letters
 - 3. Once District Agreements have been returned, Budget workbooks will go out
 - 4. Inventory

IV. Advisory Committee Meetings – Mike McColm

- A. Fall Agenda Template
- B. Advisory Committee Protocol
- C. William F. Noli Nominations

V. Fall Conference – Efrain Guizar

VI. DS CTE Credential Program – Margo Perkins

- A. Class Start Date
- B. Mentors

VII. Career Tech Expo – Anthony Ayerza

VIII. Attendance – Margo Perkins

- A. Graduation Report Data – Deadline **September 20**

IX. Other

- A. Community Classroom Agreements Report
- B. Course Offerings
- C. District Contacts
- D. Community Classroom Guidelines and Parental/Student Agreement



DATES TO REMEMBER

2021

TBD	NCCER Instructor Training
October	CTE Expo – TBD
December 1-4	ACTE National Conference – Vision 2020 – Virtual

2022

Feb. 28-March 2	CA Educating for Careers Conference – Sacramento Convention Center
March	25 th Annual Apprenticeship Workshop – UA Local 246
April 7	Career Skills Challenge – Fresno City College
April 26	Spring Advisory Night – Clovis North High School



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FRESNO ROP DISTRICT COORDINATORS MEETING SUMMARY September 2, 2021

Districts Present:

Dr. Lisa Hansen	CART	Leticia Gonzalez	Golden Plains Unified
Veronica Villarreal	Caruthers Unified	Felipe Piedra	Golden Valley Unified
Paul Birrell	Central Unified	Manuel Rodrigues	Kerman Unified
Dr. Gregory Lomack	Clovis Unified	Michael Langton	Laton Unified
Bobbi Mahfood	Coalinga Unified	Laura Toney	Madera Unified
Amy Moua	CTEC	Hugo Sanchez	MCSOS
Joe Hammond	FCSS Court	Stasha Tiller	Riverdale Unified
Elizabeth Lopez	Firebaugh-Las Deltas	Sean Osterberg	Sierra Unified
Michelle Khal	Fowler Unified		

Others Present:

Karen Boone Clovis Unified

ROP Staff Present:

Janet Sloan	Executive Director	Mike McColm	Content Coordinator
Margo Perkins	Director	William Betts	Program Assistant
Anthony Ayerza	Content Coordinator	Kenny Lopez	K12 Pathway Specialist
Efrain Guizar	Content Coordinator	Michelle Wong	K12 Pathway Specialist

Margo Perkins opened the meeting at 2:01 p.m. which took place online, using Zoom. Since there are several new District Coordinators this year, Margo began by having everyone introduce themselves.

I. Curriculum Reports — Margo Perkins, Janet Sloan & Anthony Ayerza

Janet Sloan introduced 3 new courses being added at CTEC in Fresno: Manufacturing Systems Design; Construction Management and Planning; and, Advanced Construction Technology. These courses are part of students completing their pathway, and this year will be the first year CTEC has graduating seniors. Approval for these courses will be requested at the next Advisory Board of Management meeting in October. Janet also introduced an additional site/section of existing courses for Welding Processes and Fabrication which will also be at CTEC in Fresno.

Janet stated Efrain Guizar will be offering two Mental Health First Aid Training classes this year. Please contact Efrain, if you would like to offer this training to either your staff or students.

Anthony Ayerza discussed OSHA 10 training which includes 10 hours of independent study and testing for students. Licenses not used from last year are still valid and may be used this year. Contact Anthony with any questions.

Janet explained an issue involving UC a-g Child Development and Careers in Education courses. She requested districts add those 2 courses to their UC a-g list by September 15, 2021, in order for students to have the opportunity to earn additional credit in those classes.

Margo Perkins discussed CTE Leadership Development trainings which will take place before our monthly District Coordinators Committee meetings. These sessions will be voluntary, but should be especially beneficial to new District Coordinators.

Margo made a call for presentations to districts wishing to participate in the upcoming Educating for Careers Conference in Sacramento from February 28-March 2, 2022. We're looking for instructors willing to share about their classroom projects or innovative instructional methods. The deadline to request participation as a presenter is November 30, 2021.

Janet explained our membership with CAROCP (The Association of Career and College Readiness Organization) and their annual conference. Membership entitles any of our District Coordinators or instructors to receive discounted rates by indicating they are members through Fresno ROP.

II. K12 SWP Pathway Specialists — Kenny Lopez & Michelle Wong

Kenny Lopez stated he and Michelle Wong have an engagement meeting with CRC for the K12 Strong Workforce round 4. If districts are interested in learning more about round 4, or have any questions regarding their grant, Kenny and Michelle have a registration link available to participate. In addition, Kenny and Michelle have been meeting with their districts to fill out a dual enrollment survey to gauge current and future dual enrollment involvement. Michelle provided a link to the Strong Workforce website which has informational resources available to district. She also requested submissions from our districts for the CRC newsletter which could include facility improvements or related projects.

III. Finance/Legislation/Other — Janet Sloan

Janet Sloan began by discussing CTEIG funds for the 2021-22 school year. Submissions were supposed to be to the Board in September, which didn't happen, but could take place in November. CDE is still deciding how to distribute the additional \$150 million (\$300 million total now) to districts in the 2021-22 funding allocations. Matching funds from the 2020-21 school year should have been spent by June 2021. However, CTEIG funds from the state for 2020-21 do not need to be spent until December 2022.

Janet discussed legislation in Sacramento, including AB 388, which would allow instructors in ROP/CTE classes to earn tenure. This was a hotly debated issue that has been tabled until the second year of legislation which begins January 2022. We're also

following AB 438 which would give the same layoff notice procedures for classified employees as certificated instructors receive. This legislation passed and have been signed by Governor Newsom.

Janet, covering for Teresa Schneider, reminded District Coordinators that final claims for 2020-21 are due to Teresa, so we can close out the previous school year. Funding letters should be sent to districts by the end of next week. Also, district agreements have been sent out for signature. Once signed and returned to our office, district workbooks will be sent out by Teresa. Finally, inventory lists were sent to districts which must be verified and returned to us by the first week of November.

IV. Advisory Committee Meetings — Mike McColm

Mike McColm mentioned the fall agenda template for advisory meetings is currently going through a revision, with the intent of making the advisory meetings more impactful and meaningful for instructors and their advisors. If instructors choose to hold their meeting virtually, they will need to record the meeting and submit that recording along with their minutes and sign-in sheet. Also, we're creating a pre-advisory meeting checklist, in order for instructors to be more prepared for their meetings and have all the necessary materials for their advisors to review. The goal is to have all of these documents finished and available by next week. Content Coordinators will email to their districts and digital copies will be posted online through the Attendance website. Please have instructors use the new fall template only and remind them to have 3 advisors in attendance for their meetings. All meeting minutes, sign-in sheets and recordings (if applicable) are due December 17, 2021.

Spring Advisory Night will take place in-person on April 26, 2022 at Clovis North High School. Guidelines regarding the William F. Noli Award were attached to today's agenda email and nominations for your amazing advisor(s) are due January 13, 2022.

V. Fall Conference — Efrain Guizar

Efrain Guizar announced the postponed Fall Conference is now schedule for February 9, 2022. Due to COVID-19 issues, we are in the process of securing a new venue and will provide more details soon.

VI. DS CTE Credential Program — Margo Perkins

Margo Perkins stated she is anticipating a large class this year which begins October 4, 2021. We have added another mentor to our existing team this year from Clovis— Cynthia Huerta.

VII. Career Tech Expo — Anthony Ayerza

Anthony Ayerza announced this year's Career Tech Expo is being postponed until the spring with more information available later in the year.

VIII. Attendance — Margo Perkins

Margo Perkins stated we are currently collecting data from the districts for the Graduation Report, with a deadline of September 20, 2021. Data can be uploaded to the ROP Attendance website.

IX. Other

Margo Perkins reviewed handouts emailed to the District Coordinators, including: Community Classroom Agreements Report; Course Offerings; District Contacts for 2021-22; and, Community Classroom Guidelines and Parental/Student Agreement.

The meeting was adjourned at 2:39 p.m.



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