

Direct Support Professional Training (DSPT)  
Regional Advisory Meeting  
Kern Regional Center  
March 23, 22 10AM-12PM

## **Minutes**

### **Welcome, Introductions**

- Service Hub Representatives-Janet Sloan, Margo Perkins, Renae Dominici, Rudy Galicia
- Regional Center Representatives-Suzanne Toothman and Joanne Frasher
- Regional Center Vendor Community Care Facility Provider Representatives-Beatrice Villegas, Virginia McClellan, Rosalinda, Robert Clemente, and Louie Clemente
- SBCSS/CDE/DDS Representatives-Tina Silva SBCSS, Cindy Prentice SBCSS, Tara Neilson CDE, Raymond Usac DDS, and Esther Sibal DDS

### **Purpose of DSPT Advisory Committee Meeting-**

- To ensure that the Challenge Testing and Training are sufficiently scheduled to meet the needs of eligible DSPs within the Service Hub's regional center catchment area
- Provide updates from DDS and CDE on DSPT program issues
- Address and resolve issues related to the DSPT program within the local regional center catchment area
- Provide Training and Testing aggregate results

### **San Bernardino County Office of Education Report**

- The Helpdesk is available from 9 AM to 4 PM Monday-Friday. Advise staff and administrators to not create account for their DSPs. Please have DSPs call the helpdesk to get assistance to register at 1-800-910-4604.
- In-Person and Virtual Trainings are now both being offered. DSPs need to pay attention to which platform they are registering for.
- Attendance should be able to be viewed up to 10 business days after the training ends. The administrator and DSPs can view their attendance up until those 10 days.
- Test results for virtual trainings can be viewed right away. DSPs must log in to view results.
- Tina Silva presented a PowerPoint. Displayed the DSPT homepage and how administrators can navigate their DSP's training and certificate information.
- FERPA Privacy Laws prevent the helpdesk in speaking with anyone other than the DSP. If the DSP needs assistance with translating, they may have a family member or their administrator assist them during a call to the helpdesk, but not a co-worker.

## California Department of Education Report

- Materials and supply issues:
  1. Student Resource Guides were updated October of 2021. Can be downloaded.
- Local coverage (issues, development of formal agreements, etc.):
  1. 2022 recertification will be the first week of August virtually. This will include med skills, behavioral issues, and discussions regarding instruction online and In-Person.

## California Department of Developmental Services Report-

Program updates:

- Videos for trainings are being updating this year by DDS.
- Esther displayed PowerPoint with data for February 2022. Enrollment numbers are 1,399 with 765 who tested and 714 that passed. Jan 1 to Feb 28, 22 Enrollment is 2,267 Tested is 1,309 and passed is 1,228. These numbers are comparable with pre-pandemic numbers. The pass rate is 96%. The retention rate is around 67.16% for Year 1 and 69.97% for Year 2 due to DSPs dropping the class or not showing. This may be due to DSPs getting pulled to go to work or changing jobs.
- Registration will be available 20 days before the actual class start date. Implementing in a few months.
- ASL interpreter restrictions. DSPs must attend if ASL services have been requested. A second request for the same DSP will not be permitted for another year if an absent occurs due to the scheduling and financial resources required to obtain services.
- Vendor ID numbers being used from a regional center now require an approval email along with the authorization letter signed by the regional center to be submitted to the hub, instructor, and the DSPT Helpdesk (SBCSS) – [dspt.helpdesk@sbcss.net](mailto:dspt.helpdesk@sbcss.net)
- More Year 1 trainings will be offered than Year 2. This is due to the demand for Year 1.

Legislation:

- No updates currently.

Program quality management system:

- Classroom observations are taking place by DDS and by the Hubs.
- Raymond will be working with CDE and the Hubs on handling behavior issues that are inappropriate during class. Instructors filing an incident report and notifying their Hub. A report will go to DDS, CDE, and SBCSS. The Hubs will be informed once those protocols are set in place.

## **Service Hub Report**

- There will be some In-Person trainings in Kern starting in May 2022. Also, there will be a challenge test in June for both Year 1 and Year 2. Renae asked the regional center if they have any new residential orientation meeting that Renae can attend to answer any questions regarding DSP trainings and registration.

## **Regional Center Report**

- Suzanne Toothman stated that she has not heard any negative feedback regarding DSPs getting registered. Only has heard good things. Suzanne asked if there is a certain capacity for virtual. The capacity is 20 to 25 per training for Kern instructors. The in-person training in May will only allow 10 capacities due to the space available. Some virtual trainings can cap out at 30 per training. The capacity is left up to each individual instructor to allow them to test each DSP.
- Suzanne gave some feedback that in the workspace, providers have been short staffed. She is hopeful that more DSPs will be hired and taking the trainings to help with staffing issues in the area.
- Enrique Roman offered that the regional center could help with getting out information through their blast email to the providers.

## **Provider Representative(s) Input –**

- Beatrice Villegas said her DSPs have had no problems getting into classes when registering.

## **DSP Trainer Input-**

- Rudy Galicia's feedback is that the virtual trainings have been going well. There are some individuals that would like to do in-person trainings. The virtual trainings are convenient for those who commute.
- Rudy stated that there are times that a DSP had an administrator register their staff. Rudy directs the DSP to the helpdesk. Tina Silva commented that if the instructors can put an \* next to the name of the DSP on the paperwork to highlight that the DSP did not create their own account. That would be helpful.
- Rudy went over some of the challenges that happen on occasion. DSPs driving while in training. Not sitting in an appropriate way. Janet Sloan responded that DSPs who are not professional can be taken out of the class. An instructor can put the DSP in a breakout room to discuss the policies and give them a last warning.

## **Next Meeting – Virtual Platform**

**Recap and Closure-** Input from vendors/administrators are always appreciated in helping improve the DSP program. Working with a virtual platform is something that will continue along with getting back to offering some in-person trainings.