



Fresno County Superintendent of Schools

Dr. Michele Cantwell-Copher, Superintendent

CAREER TECHNICAL EDUCATION/FRESNO REGIONAL OCCUPATIONAL PROGRAM

Janet Sloan, Executive Director

FRESNO ROP DISTRICT COORDINATORS MEETING SUMMARY

September 7, 2023

Districts Present:

Staci Bynum	CART	Chris Imperatrice	Golden Valley Unified
Veronica Villarreal	Caruthers Unified	Nicole Borges	Kerman Unified
Paul Birrell	Central Unified	Lucio Cortez	Laton Unified
Dr. Gregory Lomack	Clovis Unified	Laura Toney	Madera Unified
Ismael Rodela	Coalinga Unified	Jeannie Tyrrell	Mariposa Unified
Joe Hammond	FCSS Alternative Ed	Dave Simpson	Riverdale Unified
Elizabeth Lopez	Firebaugh-Las Deltas	Tammy Montgomery	Sierra Unified
Esmeralda Ruiz	Fowler Unified	Ron Johnson	Yosemite Unified
Michelle Mar	Fresno Unified		

ROP Staff Present:

Janet Sloan	Executive Director	Will Betts	Program Assistant
Margo Perkins	Director	Kenny Lopez	K12 Pathway Specialist
Anthony Ayerza	Content Coordinator	Michelle Wong	K12 Pathway Specialist
Efrain Guizar	Content Coordinator	Teresa Schneider	Accountant
Mike McColm	Content Coordinator		

Others Present:

Karen Boone	Clovis Unified	Melissa Murphy	IMAGO
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Margo Perkins welcomed everyone and opened the meeting at 2:03 p.m. which took place at the Fresno CTE/ROP office. Since there are several new District Coordinators this year, Margo had everyone in the room introduce themselves.

I. Curriculum Reports — Margo Perkins

Margo Perkins announced there were both new and existing courses planned within our districts. Mike McColm stated CART would be introducing a Product Development course which meets a-g requirements. Efrain Guizar stated Madera High was adding a Building Trades course being taught by a former student of Anthony Ayerza.

II. Finance/Legislation/Other — Janet Sloan

Janet Sloan began by thanking the districts for submitting their CTEIG funding paperwork, so she can finish preparing our consortium's 2023-24 application. Once CDE reviews our submission, funding allocations should be posted in November. After that, it will go to the State Board of Education for final approval in January and funds will be

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MEMBER DISTRICTS: CART | Caruthers Unified | Central Unified | Chawanakee Unified | Clovis Unified | Coalinga-Huron Unified | FCSS Court Schools | FCSS CTE Charter Firebaugh-Las Deltas Unified | Fowler Unified | Fresno Unified | Golden Plains Unified | Golden Valley Unified | Kerman Unified | Laton Unified | Madera County Office of Education Madera Unified | Mariposa County Unified | Mendota Unified | Riverdale Unified • Sierra Unified | Washington Unified | Yosemite Unified

disbursed, hopefully, before the end of the current school year. Districts will have 2 years to spend their allocations (December 2025). Please check with your district's finance department to ensure funds from the 2021-22 allocation are spent by this December.

In the state assembly, AB 377 was held over for the next legislative session beginning in January 2024. This bill would allow K12 Strong Workforce funds to be combined with CTEIG funds. The fingerprinting issue may finally get resolved through SB 531, if it passes this fall in Sacramento, and this would positively impact our Community Classroom partnerships with businesses. Our office will continue to offer mobile fingerprinting services, as needed.

We will be passing on applying for the Golden State Pathways Grant, but Tulare County Office of Education and Kern County Office of Education are expected to apply. If any district is going to apply for an implementation or planning grant, your technical assistance will be with another office. We will still assist in the CTE portion, as much as we can. There's no match required with this grant, which is advantageous for our districts and their pathways.

Teresa Schneider stated she has received the remaining district workbooks from last year. Funding letters are scheduled to be sent out to our districts on September 15, 2023. Current year workbooks will be sent to districts, once we have received a signed contract. A document regarding capital outlay purchasing guidelines was passed out to District Coordinators which may be used for this academic year. Janet stated the guidelines are specific to ROP funds and not CTEIG funds which have a \$5,000 threshold.

III. DS CTE Credential — Margo Perkins

Margo Perkins stated new participants in the CTE credential program began their first class last week which will continue for 6 more weeks. Our mentors have been assigned to the new teachers and will begin making visits to campus and scheduling meetings to review goals for the year with their mentees. Once the first class is completed, there will be a break, and then they will begin CTE 102 in the spring which is followed by a health course. If all of the courses are completed on schedule, teachers will concentrate on their second year of teaching, with support from their district. Additionally, there are 6 focused training sessions on Zoom for new teachers this year, as part of their professional development requirement.

Margo and Anthony Ayerza will be working on support for new ROP teachers, as well, by providing a day in our office where they are invited to participate in training which will benefit them in the classroom. Our office will reimburse districts for subs, so these teachers may attend. Full-day training sessions may occur 6-7 times throughout the year, and we welcome suggestions on content from our districts.

IV. K12 SWP Pathway Specialists Report — Kenny Lopez & Michelle Wong

Michelle Wong gave an update on applying for funds through NOVA which may be used for aligning high school pathways to community college programs. Kenny Lopez discussed the in-class surveys which will be used to determine how teachers can better serve students in the classroom.

- V. **CTE Teach Administrator Course — Margo Perkins**
Margo Perkins reviewed the CTE Teach administrator course which is now completed and live online. This is a free, self-paced course with modules covering CTE topics especially beneficial to new district coordinators.
- VI. **Advisory Committee Meetings — Mike McColm**
Mike McColm told District Coordinators a new fall advisory template is now available for download from the Attendance website. Please be sure all teachers are using this latest version for their fall meeting minutes. Meetings are expected to be held in-person with the appropriate number of advisors in attendance. Noli Award nominations are due October 20, 2023, and we would like every school to participate.
- VII. **Fall Conference — Janet Sloan**
Janet Sloan discussed the upcoming Fall Conference event at Fresno Chaffee Zoo on September 13, 2023. Topics included the keynote speaker, breakout sessions and parking. We will be celebrating our 50th anniversary and have invited former Fresno ROP staff to attend.
- VIII. **Career Tech Expo / Career Skills Challenge / Adult Education — Anthony Ayerza**
Anthony Ayerza presented information on the Career Tech Expo event at Chukchansi Park in downtown Fresno on October 18, 2023. Topics included promotional posters, student experiences and parking. This event is open to the public from 5:00-7:00 p.m. and we encourage all middle and high school students to attend, as well as parents/guardians.
Anthony also discussed the Career Skills Challenge event at Fresno City College on March 14, 2024. Make arrangements now for subs and busses. Times and competitions will be similar to last year's event.
Finally, Anthony reviewed a handout for our three Adult Education classes being held in the evenings at Kerman High and Central East High. The courses being offered are: Automotive Fundamentals; Cabinetmaking and Woodworking; and Welding Processes and Fabrication. Enrollment is free and now open.
- IX. **IMAGO — Melissa Murphy**
Melissa Murphy from IMAGO had District Coordinators perform an activity and then discussed some handouts which covered how to use the IMAGO online platform, alternate leadership strategies, and certificate programs.
- X. **Attendance - Margo Perkins**
Margo Perkins reminded District Coordinators that attendance data needs to be uploaded by September 20, 2023.

X.

Other

Margo Perkins asked District Coordinators to review their Community Classroom Agreement reports, if it was included in their packet. This document lists all Community Classroom contracts scheduled to expire during the current school year.

Margo also discussed a handout of Course Offerings which is a master list of all the courses offered by our member districts. District Coordinators were asked to review the accuracy of the information and notify us of any corrections needed.

Those in attendance were asked by Margo to review a handout for this year's District Coordinators Contact List, to make sure our information is correct.

Next, Margo discussed a Morning Lecture Series handout provided by Valley Town Hall. The series takes place on various dates with guest speakers and topics related to our CTE pathways which may be of interest to our District Coordinators and/or teachers.

Finally, Margo presented a handout for Aviation Career Day hosted by the California Army National Guard which is open to high school students.

Please look for an email from Will Betts which includes valuable information from our ROP Handbook. Save it to your computer desktop, so you can refer to it throughout the school year.

The meeting was adjourned at 3:14 p.m.



DATES TO REMEMBER

2023

September 13	Fresno ROP Fall Conference – Fresno Chaffee Zoo
September 6	CTEIG Consortium Application Due to ROP Office
October 18	Career Tech Expo – Chukchansi Park

2024

March 3-5	CA Educating for Careers Conference – Sacramento Convention Center
March 14	Career Skills Challenge – Fresno City College
April 24	Spring Advisory Night – Kerman High School
May 3	Apprenticeship Day – UA Local 246